

Inc. Village of Lattingtown
P.O. Box 488
299 Lattingtown Road
Locust Valley, New York 11560
617-676-6920 Fax: 516-676-8220

EXCAVATION/GRADING PERMIT
APPLICATION

Please refer to Article 20 of the General Ordinance and Article V-a of the Zoning Ordinance for additional requirements. Any violations of Article 20 of the General Ordinance or Article V-a of the Zoning Ordinance may result in the issuance of an Appearance Ticket to appear in Village Court.

Date: _____

Homeowners Name and address: _____

Telephone #: _____ Fax: _____

Name and Address of Contractor/Contact Person: _____

Telephone #: _____ Fax: _____

Description of proposed work: _____

I/We, _____ the Applicants herein, do hereby authorize the members of the Planning Board and the Village Engineer to inspect our property as it relates to the foregoing Grading/Excavation application during reasonable hours and upon said Planning Board members providing reasonable notice of said inspection. I/We consent to the Planning Board members or the Clerk of the Planning Board to contact me/us at the phone number provided herein to arrange said inspection.

Homeowners signature: _____ Date: _____

All tree removal applications must be signed and dated by the property owner

Contractors signature: _____ Date: _____

***Please submit this original application and 12 copies of this application and 12 copies of the required grading plan to: Humes & Wagner, LLP, Village Attorney, 147 Forest Avenue, P.O. Box 546, Locust Valley, New York 11560.

***All required documentation must be submitted to the Village Attorneys not less than 30 days prior to the date of the scheduled meeting.

For Office Use Only:

Filing Date: _____ File No.: _____ Meeting Date: _____

Approved: _____ Date: _____

- This does not constitute a valid grading/excavation removal permit unless signed and attached to a valid building permit.
- This approval expires one (1) year from the date of issuance.
- Three (3) days advanced notice is required to be provided to the Village Clerk prior to the commencement of any re-grading and/or excavation.
- The Incorporated Village of Lattingtown reserves the right to have a representative on site during all tree removal to ensure that no unauthorized trees are removed.

Additional Conditions (if any) listed on the reverse side of this permit must also be complied with

ADDITIONAL CONDITIONS TO THIS APPROVAL: (Applicable when checked)

_____ Fencing must be provided to the reasonable satisfaction of the Village Arborist to protect the root system of any trees to be retained.

_____ The following erosion control measures must be installed prior to the commencement of any re-grading and/or excavation:

_____ Haybales

_____ Silt fencing

_____ Other: _____

_____ Other: _____

THE FOLLOWING MUST ALSO BE SUBMITTED WITH ANY APPLICATION FOR EXCAVATION/GRADING:

GRADING PLAN SHOWING THE FOLLOWING:

- Grading plan, prepared by a licensed professional drawn at a scale of not less than one (1) inch equals twenty (20) feet and which contains the following information:
 - A title block located in the lower right-hand corner of the site plan which shall include the name and address of the applicant and record owner of the property, the property's designation on the Nassau County Land and Tax Map, and the title of the project. If the applicant or property owner is a corporation, the name and address of the president and secretary shall be submitted with the application.
 - A date block of the site plan adjacent to the title block containing the date of preparation of the plan, the dates of all revisions and a description of what was revised on the plan.
 - A written and graphic scale, as well as a North Arrow.
 - Reference to any existing covenants, restrictions, easements or exceptions that are in effect or are intended to cover all or any of the property. A copy of such covenant, restriction, easement or exceptions shall be submitted with the application. If there are no known covenants, deed restrictions, easements or exceptions affecting the site, a notation to the effect shall be indicated on the site plan map.
 - Outlines of all existing and proposed structures, driveways, walkways and impervious surfaces to be located on the property.
 - Location of all existing storm drainage structures, soil erosion and sediment control measures and utility facilities, including electric water, telephone and cable television, which are located within the property lines.
 - Existing and proposed contours according to U.S. Geodetic Survey Datum at intervals not to exceed two (2) feet. Existing contours are to be indicated by dotted lines, proposed contours are to be indicated by solid lines.
 - The location of all existing significant natural features such as water courses, depressions, ponds, marshes, and other wetlands, whether or not officially mapped.